



www.theenchantedchalice.com info@theenchantedchalice.com

1135 State Park Rd. Greenville, SC 29609

VENDOR MERCHANT RULES AND BOOTH FEES

On **April 3 & 4, 2020**, the Greenville Unitarian Universalist Fellowship (GUUF) in Greenville, South Carolina will present our annual **Enchanted Chalice Renaissance Faire**. The only Renaissance Faire in Upstate South Carolina, the Enchanted Chalice Renaissance Faire offers all ages a fun-filled visit to the Renaissance Era (and other) which includes craft demonstrations, artisans, music, dance, great food and shopping. Our average attendance is approximately 2000 attendees over the 2-day event. After the weather we experienced over the past two years, we decided to move our event to the spring. With cooler weather (and the elimination of possible hurricanes), we expect attendance to exceed the average.

To participate, please complete the online application form located on our [vendor](#) page or click the link at the bottom of the page to complete a paper application form. Once your application has been received and approved, you will be contacted via email with payment instructions. Booth space payments are processed via PayPal. All vendor spaces are assigned prior to the event. We have limited spaces with electricity which will be assigned on a "first paid, first served" basis. You are responsible for bringing a tent/canopy, tables and chairs, extension cords, signage and decorations. Any demonstrations and/or entertainment are encouraged and you are expected to offer the product/wares indicated on your application form. If you need to change your product/wares, please notify us via [email](#) and provide description/photos of the alternative products/wares.

We have a structured pricing matrix based on *date payment is received*. **Register and pay prior to September 31, 2019 to get the best pricing.** Also, we have a limited number of indoor spaces that will be assigned based on when payment is received. Please indicate on your registration form if you intend to buy one or more of our indoor spaces. Booth size and admission passes are shown below.

IF PAID	Prior to September 31, 2019	October 1, 2019 - December 31, 2019	After January 1, 2020	Indoors (First paid, first served)
10x10' with 4 passes	\$75.00	\$80.00	\$85.00	\$120.00
10x20' with 6 passes	\$140.00	\$150.00	\$160.00	

Included in your booth space purchase, is a listing in our event program with your business name and vendor location number. For an additional \$25.00 fee you can get a business card ad printed on our broad sheet.

Business card or artwork must be submitted in digital format no later than March 1st. If we do not receive ad/artwork prior to March 1st, we will publish your company name, phone number and website or email address **as entered on the registration form**. Please e-mail your ad/artwork in either JPG or PDF format to info@theenchantedchalice.com.



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Registration and Payment of booth fee is considered acceptance of the following rules:

1. Set-up time on Friday begins at 10:00 AM. Set-up time on Saturday begins at 7:00 AM. Vehicles will NOT be allowed in the vendor area after 4:30 PM on Friday evening, after 9:30 AM on Saturday morning or before 6:15 PM on Saturday evening.
2. All exhibitors must conduct their business from their assigned area and exhibits must not intrude into public areas. Stands must be occupied from 5:00 PM to 9:00 PM on Friday (you may stay until 11:00 PM on Friday) and from 10:00 AM until 6:00 PM on Saturday. **It is highly recommended you provide enough light for your patrons to see your wares and conduct business if you choose to stay open after dark.**
3. All exhibitors take part in the festival in every way at their own risk, including that from loss, damage, flooding, accidents, setting up or dismantling stands while in the confines of the festival grounds including the parking area.
4. Goods considered unsuitable or inappropriate in any way by GUUF must be removed from the festival grounds immediately. No firearms or explosives allowed. Any bladed weapon sold **MUST** be peace-tied or securely packaged at point of sale.
5. Greenville Unitarian Universalist Fellowship (GUUF) reserves the right to cancel the festival. Exhibitors will receive a full refund in case of such a cancellation. After March 1st, vendor fees are non-refundable unless the event is canceled. The expectation is that the festival will be held rain or shine. Vendor cancellation must be received in writing prior to the end of the business day on March 1st, for full refund.
6. Spaces with 110v power are limited; therefore, they will be issued based on receipt date of payment and/or those who plan to set-up on Friday. You must furnish your own extension cord. Please describe why electrical power is needed (i.e. lights, refrigeration, music, etc.)
7. All vendors, staff, volunteers and attendees will receive an admission bracelet upon entry to the faire. **No vendors are allowed to sell to anyone without an admission bracelet. This is the only way we control access to our paid event.**

We look forward to hearing from you and hope you can participate. Please tell your fellow crafters and merchandisers to contact us. Come join the fun and build your business.

Sincerely,

Todd Couillard - Director

Teresa Hall – Business Manager

* Please send email to info@theenchantedchalice.com if you prefer to register via paper form Paper. All forms must be completed legibly and include an email contact.