



www.theenchantedchalice.com renfaire@greenvilleuu.org

1135 State Park Rd. Greenville, SC 29609

Dear Food Vendor:

On **September 15 – 16, 2017**, the Greenville Unitarian Universalist Fellowship (GUUF) in Greenville, South Carolina will present our sixth annual **Enchanted Chalice Renaissance Faire**. The only Renaissance Faire in the Upstate South Carolina, the Enchanted Chalice Renaissance Faire offers all ages a fun-filled visit to the Renaissance Era which includes craft demonstrations, artisans, music, dance, great food and shopping.

To participate, please complete the online application form, the link to which is located on our [vendor](#) page. Please include list your menu items with your registration. We reserve the right to restrict menu items so that we don't have duplicate offerings. Once your application has been received and approved, you will be contacted with payment information. We will process all vendor payments via Paypal unless prior arrangements are made with the business office. You must supply your own canopy, tables and chairs, extension cords and signage.

This year, we have a structured pricing matrix based on *date payment is received*. Register and pay prior to March 31, 2017 to get the best pricing. Booth size and admission passes are shown below

If Paid	Prior to March 31, 2017	4/1/2017 – June 30, 2017	After July 1, 2017
15x15' with 4 passes	\$45.00	\$50.00	\$55.00
15x25' with 6 passes	\$80.00	\$90.00	\$100.00

Included in your booth space purchase, is a listing in our event program with your business name and vendor location number. For an additional \$25.00 fee you can get a business card ad printed on our broad sheet. Business card or artwork must be submitted in digital format no later than August 1st. If we do not receive ad/artwork prior to August 1st, we will publish your Company Name, Phone Number and Website or Email address as entered on the registration form. Please e-mail your ad/artwork in either JPG or PDF format to RenFaire@greenvilleuu.org.

Although we are not responsible for losses, a security officer will be on site Friday night.



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Payment of booth fees is considered acceptance of the following conditions:

1. All food items are purchased with tickets and food vendors are reimbursed 75 cents per ticket collected. **Monies are not to be collected by the food vendors from the faire quests.** Failure to follow this policy will bar you from future Ren Faires or events at GUUF. Tickets will be counted and reimbursed after the Faire closes on Friday and Saturday evenings. Food vendors are not to sell common beverages (water, soda, alcohol) either alone or packaged as a food package/plates. If you wish to sell other beverages (frozen, fresh juices or hot beverages), please contact our business office at the email listed above or click [this link](#).
2. Set-up time on Friday begins at 10:00 AM. Set-up time on Saturday begins at 7:00 AM. No vehicles will be allowed in the vendor area after 4:30 PM on Friday evening, after 9:30 AM on Saturday morning or before 6:15 PM on Saturday evening.
3. All exhibitors must conduct their business from their stand area and exhibits must not intrude into public areas. Stands must be occupied from 5:00 PM to 9:00 PM on Friday and from 10:00 AM until 6:00 PM on Saturday.
4. Greenville Unitarian Universalist Fellowship (GUUF) reserves the right to cancel the festival. Exhibitors will receive a full refund in case of such a cancellation. After September 1st vendor fees are non-refundable unless the event is canceled. The expectation is that the festival will be held rain or shine. Vendor cancellation must be received in writing prior to the end of the business day on September 1st, for full refund.
5. All exhibitors take part in the festival in every way at their own risk, including that from loss, damage, flooding, accidents, setting up or dismantling stands while in the confines of the festival including the parking area.
6. Goods considered unsuitable or inappropriate in any way by GUUF must be removed from the festival grounds immediately.
7. All vendors, staff and attendees will receive an admission bracelet upon entry into the faire. **No vendors are allowed to sell to anyone without an admission bracelet.**
8. **Upon acceptance of your application, you will be required to submit a signed form indicating your understanding of these rules, ticket reimbursement and sales policies.**

We look forward to hearing from you and hope you can participate.

Sincerely,

Todd Couillard - Director
Teresa Hall – Business Manager

* Please send email to renfaire@greenvilleuu.org if you prefer to register via paper form Paper. All forms must be completed legibly and include an email contact.